



BID FOR NEOCON-2024

Bids are hereby invited for the “**NEOCON-2024**” which will be the 43rd National Conference of National Neonatology Forum of India. NNF branches who wish to bid for “**NEOCON-2024**” may kindly note the following guidelines:

It has been resolved in the Executive Board Meeting that only those applications which are filled completely according to the prescribed format and received by the Central NNF Secretariat on or before 5:00pm, **1st November, 2022** by only Speed Post/Courier will be considered for the bid.

Address for Sending Bid:

National Neonatology Forum

A-09, Northex Tower, 803, 8th Floor, Netaji Subhash Place, Pitampura, New Delhi-110034

Contact:-8527453535, 011-27353535

- Each bidding branch must submit a sum of **Rs. 2,50,000/- (Two Lac fifty thousand only)** with the bid. The hosting branch's bidding amount of Rs. 2,50,000/- must be paid either as Demand Draft made in the name of “**National Neonatology Forum**” payable at New Delhi or through NEFT / RTGS as per bank detail given below:

- **Bank Name: Canara Bank**
- **Account Name: National Neonatology Forum**
- **Account No: 91191010001308**
- **Branch: DTC Wazirpur, New Delhi -110035**
- **IFSC Code: CNRB0019119**

- The format for submission of the bid is appended with this notice.
- The hosting branch should be registered with the Registrar of Societies, should have its own PAN and should be filing its own Income Tax Returns.

Note:-Kindly submit following documents along with this bid:

- Resolution passed by the branch for hosting NEOCON-2024
 - DD of Rs. 2,50,000/-/receipt of online payment
 - Copy of Constitution of the bidding branch
 - Copy of Registration Certificate of the bidding branch
 - Copy of the PAN Card of the bidding branch
 - Latest list of Members of the bidding branch and
 - Income Tax Returns of the bidding branch (if any)
- Adherences to the following guidelines are mandatory prior to bidding for NEOCON.
 - The venue of the conference should be able to accommodate at least 1000 delegates in the main conference hall during plenary sessions and should be able to provide halls for at least 04 concurrent sessions of 250-350 Persons capacity each.
 - The venue should be located within 1-5 kilometers of hotels that can accommodate at least 1000 delegates.
 - The venue should also have appropriate areas designated for scientific exhibition, inauguration function, banquet(s), cultural event(s) and should have ample parking space.
 - Rs. 1,000/- for every registration has to be submitted Quarterly to the Central NNF and 30% of the profit or Rs. 1,000/- per registration (whichever is more) has to be submitted by one year of completion of the NEOCON.
 - Scientific program will be finalized by the Central NNF. The communication to faculties, speakers, chairs etc., will be sent by Central NNF Secretariat.
 - Bidding branches whose applications are found to be in order, will have to make a presentation to the Executive Board of NNFI at Kolkata during NEOCON-2022. The final selection will be made by the EB during NEOCON 2022.

Dr. Dinesh Tomar
Secretary, NNF

FORMAT FOR SUBMISSION OF BID FOR NNF NATIONAL CONFERENCE

a) NNF City Branch / NNF District Branch inviting conference:

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b) Does the hosting city have Medical College? YES / NO
If yes, is it Govt. Medical College / Private Medical College

c) Details of possible venue

Venue:

Distance from Railway Station:

Distance from Airport:

Main Hall sitting capacity:

Subsidiary Hall sitting capacity:-

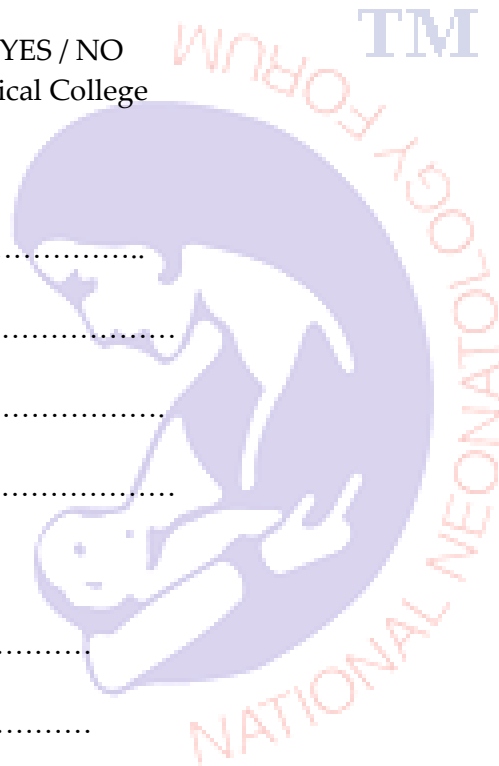
Hall 1 Hall 2

Hall 3 Hall 4

Hall 5 Hall 6

d) Inauguration ceremony site & Sitting Capacity:

Distance from conference venue:



e) Accommodation capacity in the host city (no. of beds available):

Hotel: Star Non-star

Hostel Guest House

f) Transport connections to other parts of country:

No. of trains / day :

No. of flights / day :

g) Last National Conference held by host city (year):

Report Submitted : Yes / No

h) Details of last Zonal / State / District / City Conferences held by host city:

Conference	Year	No. of delegates
1.
2.
3.
4.

i) We have read the guidelines and will abide by all the rules and regulations.

Signature

Signature

Signature

President

Secretary

Treasurer

Name & Address

Name & Address

Name & Address

